



Success. It's In Our Nature.

Policy Name: Approval of New Divisions & Departments and Administrative & Academic Positions

Policy Number: B-1

Functional Area(s) Responsible: College President

Owner(s) of Policy: College President

Most Recent BOT Approval Date: May 2010

Most Recent Review Date: Spring 2023

Most Recent Review/Revision Type: none minor/non-substantive substantive/extensive

Policy Statement:

Finger Lakes Community College will comply with New York State Education Law and applicable regulations of the New York State Education Department that specify approvals required for the establishment and structural modification of community college divisions, departments, administrative positions and academic positions, and the specification of the duties of such units and positions.

Proposals for creation of new divisions, departments, administrative positions and academic positions, the modification of existing divisions, departments and positions, and/or the specification of the duties of such units and positions shall be submitted through the College's strategic planning process or to the employee's division or department head.

The College President shall recommend to the FLCC Board of Trustees proposals regarding new divisions, departments and administrative and academic positions as s/he deems advisable. The FLCC Board of Trustees shall have ultimate authority for approving or rejecting the recommendations.

Reason(s) for Policy:

This policy is intended to ensure that proposals for reorganization involving such matters are approved in a manner consistent with applicable regulatory requirements.

Applicability of Policy:

All College employees involved in the strategic and organizational planning process should be familiar with this policy.

Definitions:

None

Related Documents:

- NYS Education Law § 6603
- NYS Education Department regulations, 8 NYCRR §§ 604.2(b)(2);604.3(b)(5)
- FLCC Faculty Contract
- FLCC Board of Trustees Bylaws
- FLCC Academic Standards
- FLCC Strategic Plan policy

Procedures:

No separate procedures statement

Forms/Online Processes:

None

Appendix:

None