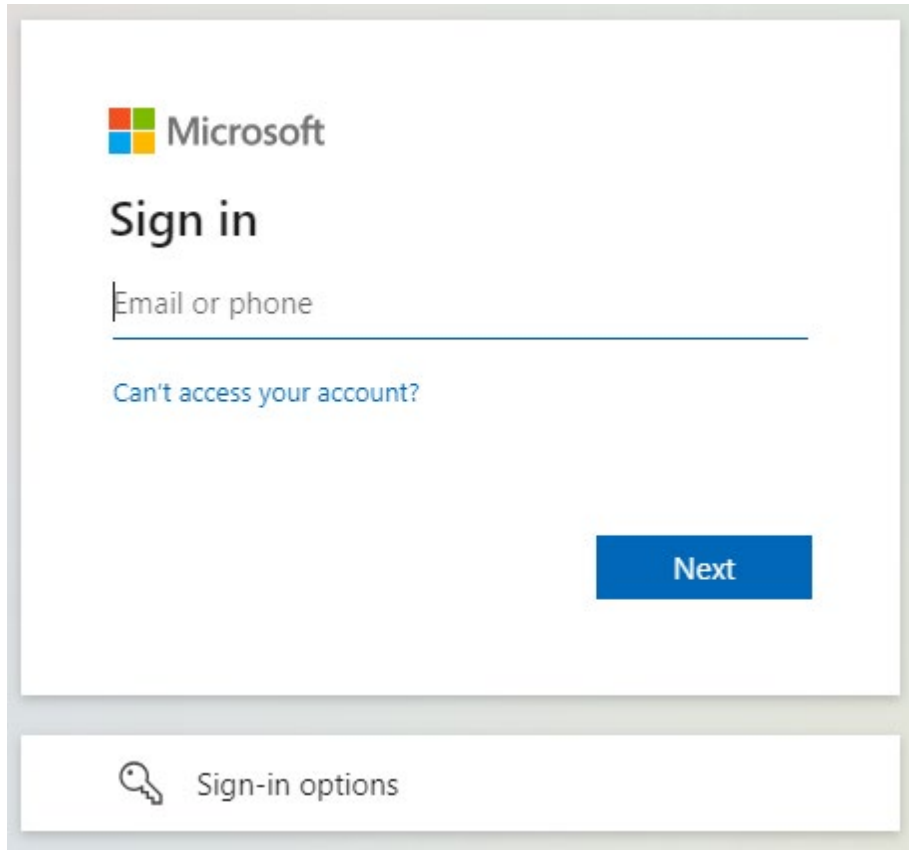


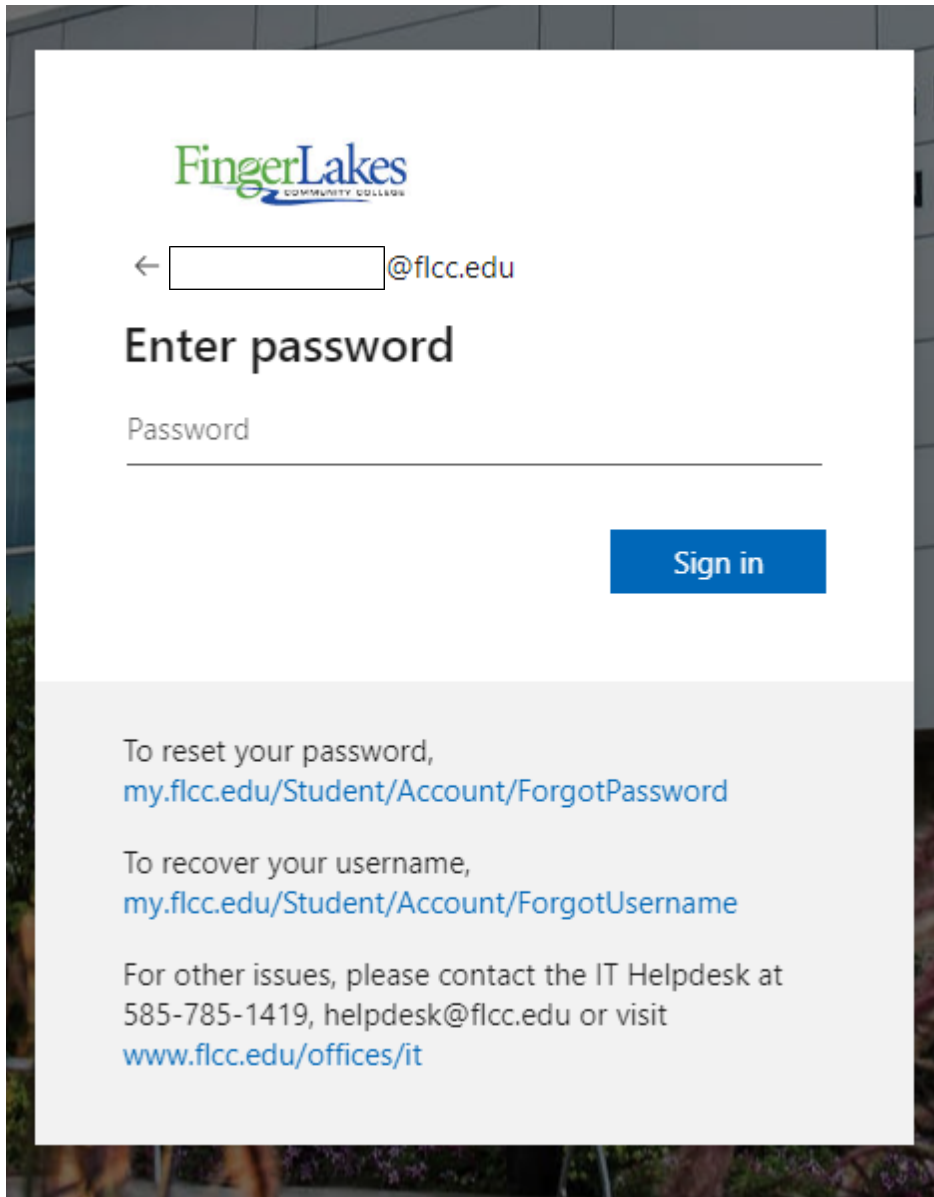
ADD MORE THAN ONE MULTI-FACTOR AUTHENTICATION METHOD


1. Open a browser of your choosing, i.e. Chrome, Edge, Safari, and navigate to ***mysigns.microsoft.com***. Sign in using your Student/Employee Email and Password. You will be prompted to authenticate as well. Use the primary method you have set up previously.



The image shows a screenshot of the Microsoft sign-in page. At the top left is the Microsoft logo. Below it, the text "Sign in" is displayed in a large, bold font. Underneath "Sign in" is a text input field with the placeholder text "Email or phone". Below the input field is a blue link that says "Can't access your account?". At the bottom right of the main sign-in area is a blue button with the text "Next". Below the main sign-in area is a separate box containing a key icon and the text "Sign-in options".

ADD MORE THAN ONE MULTI-FACTOR AUTHENTICATION METHOD





← @flcc.edu

Enter password

Password

[Sign in](#)

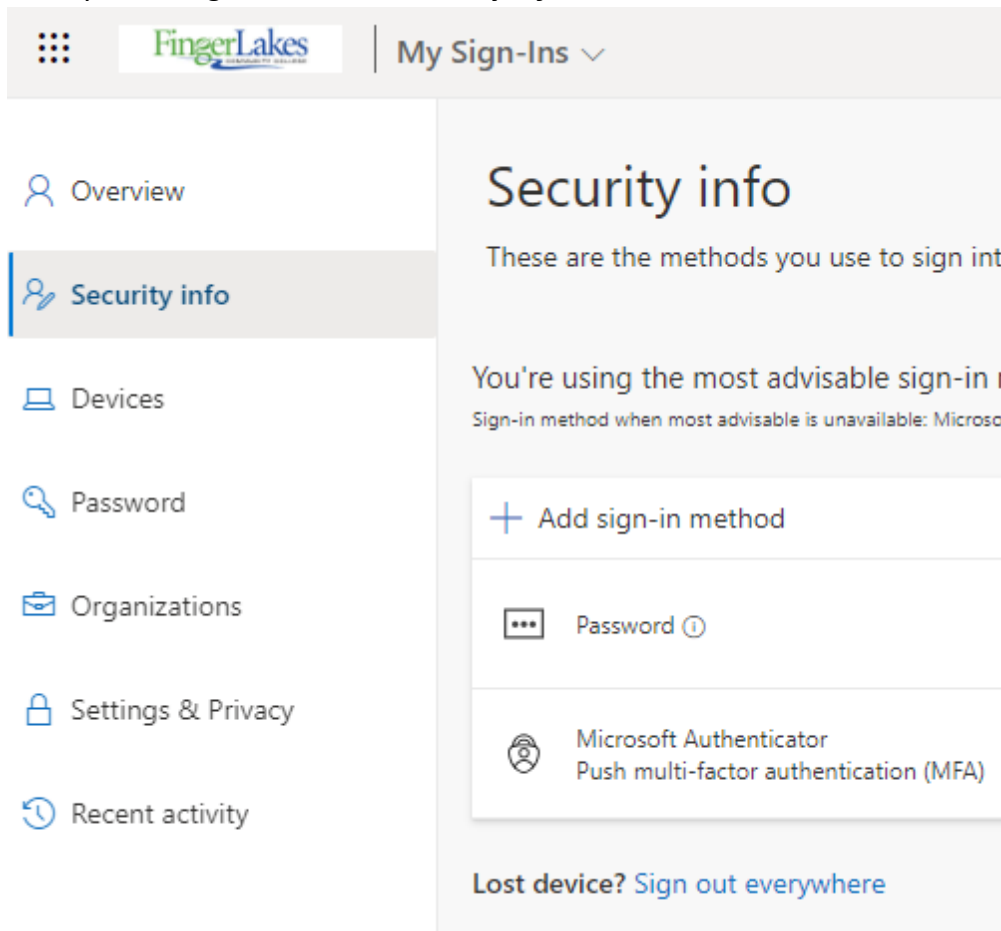
To reset your password,
my.flcc.edu/Student/Account/ForgotPassword

To recover your username,
my.flcc.edu/Student/Account/ForgotUsername

For other issues, please contact the IT Helpdesk at
585-785-1419, helpdesk@flcc.edu or visit
www.flcc.edu/offices/it

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2. Once you are signed in, select **Security Info** from the side bar.

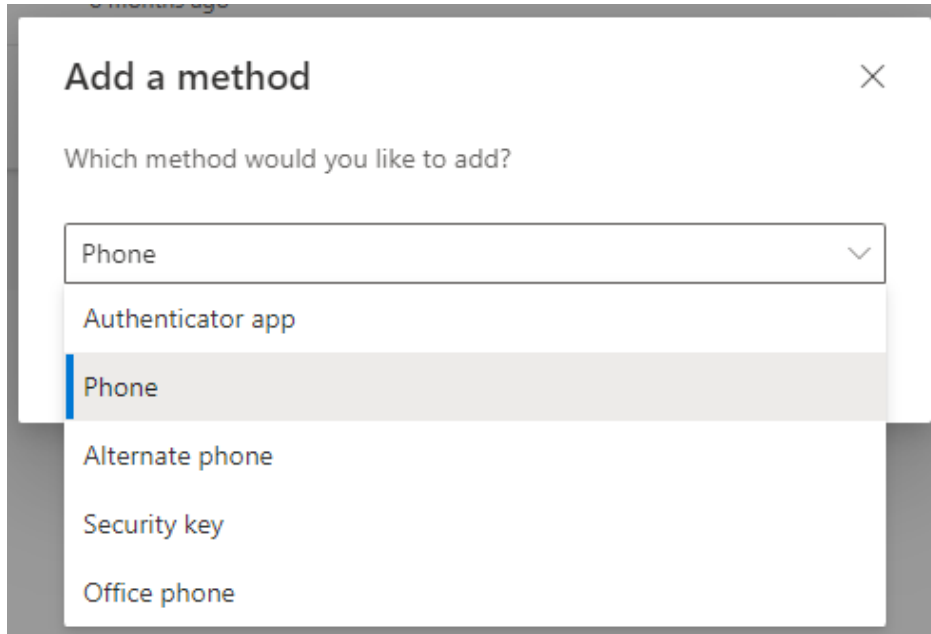


3. Select **Add sign-in method**



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4. Select **Choose a method** and select the type of method you would like to add and click the **Add** button.



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5. If you selected the Authenticator app you will see the picture below. Follow the Multi-Factor set up instructions we have on the Public IT Page.

Phone ×

You can prove who you are by answering a call on your phone or receiving a code on your phone.

What phone number would you like to use?

Receive a code
 Call me

Message and data rates may apply. Choosing Next means that you agree to the [Terms of service](#) and [Privacy and cookies statement](#).